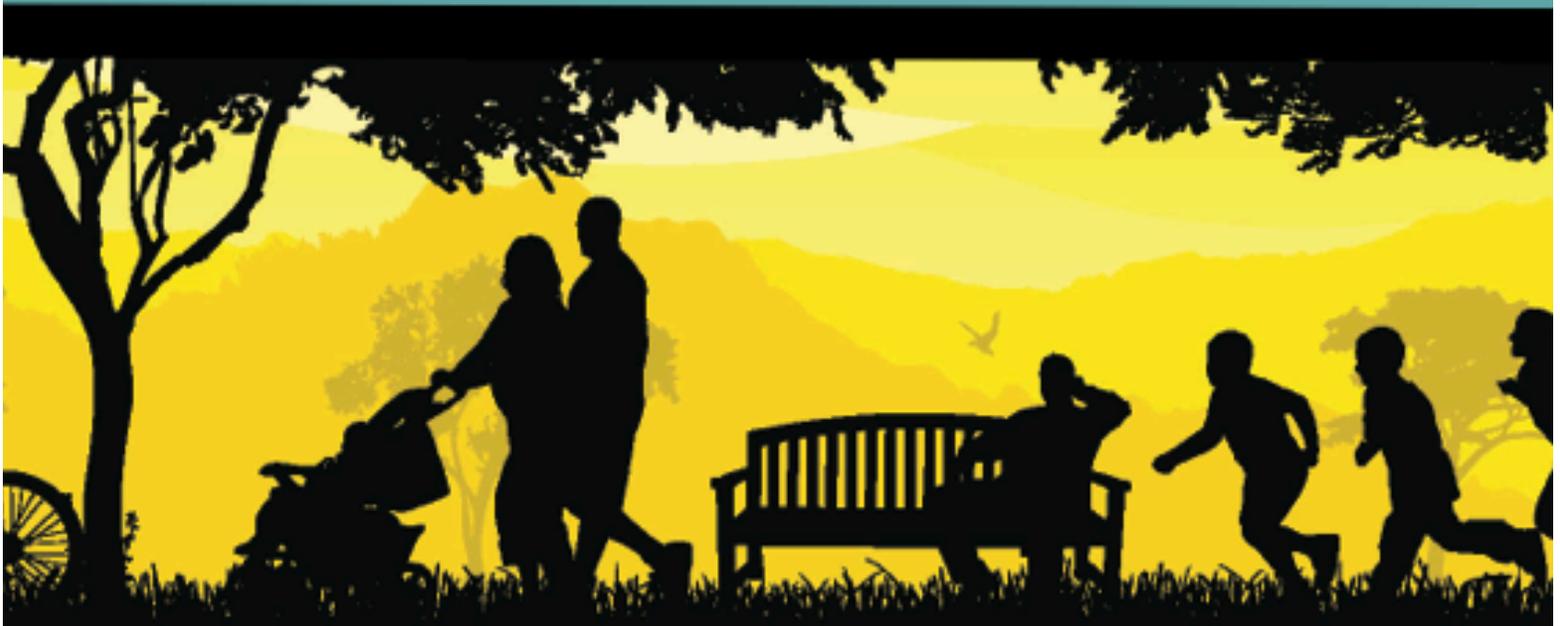


# RDIconnect™

## Professional Certification Program: 2018



*This packet contains information for trainings in Houston, Texas. For details about other locations, please contact our office*

## OVERVIEW OF THE PROGRAM

The RDIconnect™ Consultant Training Program is a unique educational program available for adults with credentials in a broad range of professional backgrounds and specialty areas.

Training includes learning the theoretical foundations behind the core principles and goals of our programs as they apply to neural development, Dynamic Intelligence, communication, early childhood development, etiology and pathogenesis and myths vs. science. Heavy emphasis on general consulting principles includes: ethics and managing the Certification Process, productive client communication, joining with the family while maintaining boundaries, developing responsibility contracts, sensitive clinical interviewing, avoiding the 'instant expert' trap, and maintaining a 'win-win' position where both consultant and the family are cared for.

The Certification Program includes a Professional Training Course Part I, Professional Supervision and Professional Training course Part II: Advanced Seminar and can typically be finished in 18 months.





## STEP 1...THE APPLICATION PROCESS

### **RDICONNECT™ APPLICATION**

The first step to enter the program is to complete the RDI® Program Application and submit it to the RDI® office. Each of the application components is important and must be filled out in order for us to process it.

### **APPLICATION FEE**

There is a \$50 non-refundable application fee that covers administrative costs.

### **DEADLINES**

Applications are due one month before the training you wish to take. Classes are small for maximum learning and they sometimes fill up quickly, so we recommend that submitting the application 8-10 weeks before a preferred training in order to provide plenty of time for processing and making travel arrangements.

### **PRE-REQUISITES**

- Completed bachelor degree (any field) prior to applying
- Read *The RDI® Book* prior to applying
- Submit a completed Application for Certification to RDIconnect
- If you are a parent of a child with ASD, you must have worked with an RDI® Certified Consultant within the RDI Learning Community for a minimum of six months and be able to receive a letter of recommendation from that consultant.

### **BACKGROUND CHECK**

Included in the application packet is a form that authorizes RDIconnect™ to run a background check. For planning purposes, please remember that background checks take 8-10 days to process if you live in the United States. Outside the States, it can take up to 6-8 weeks to process.



## STEP 2...THE CONTRACT

After you have been accepted into our program, we will send you a contract for RDI® Program Certification. This document outlines the professional commitment that trainees and consultants make with RDIconnect™. Once the contract is signed and returned, you will be eligible to register for the first training.



## STEP 3...REGISTER FOR TRAINING

### PROFESSIONAL TRAINING COURSE PART I BASICS

- Each training consists of a 12 Week Online course that occurs once a week.
- Trainings are offered up to three times a year
- Focus is heavily on the Family Consultation Program
- Employ different methods of adult learning including lectures, presentations, structured exercises, role-play, individual assignments, group discussion, case studies and demonstrations
- Instructors include Dr. Rachelle Sheely, Dr. Steven Gutstein, other RDI® professionals and/or staff
- Seminars are presented in English and participants need to be proficient in reading, writing and speaking English or have the ability to work with a translator (*contact us for more information*)

### PROFESSIONAL TRAINING COURSE PART I

Professionals attend the Professional Training Course Part I first then go into Supervision. You are eligible to register for the Professional Training Course Part I when we have received your signed copy of the RDI® Contract.

### FEES

We require that all fees for the Professional Training Course Part I and Supervision be paid in advance of attending the training. For 2017, the individual costs for each training component is as follows:

Professional Training Course Part I	\$4400
Professional Supervision	\$2640
<b>Total</b>	<b>\$7040</b>

We offer several payment plans that must be complete before the start of the course. They are outlined during the registration process.

If scholarships for the Professional Training Course Part I become available, they are awarded on a first-come, first-serve basis if requested by applicant.

### REGISTRATION

We will accept registrations as long as we have space available. Registration requires you to contact our office with which payment option you would prefer and make the first payment that a non-refundable, non-transferable deposit of the total amount. All payments must be complete before the start of the course.

Payment must be made by credit card (Visa, MasterCard, Discover, and American Express) or cashier's checks from U.S. banks. In case of an emergency, there is a \$300 non-refundable administrative fee if a transfer to another seminar is necessary. We regret that we cannot accept personal checks.



## STEP 4...PROFESSIONAL SUPERVISION

Soon after completion of the Professional Training Course Part I, each CIT (Consultant in Training) is matched with an RDI® Certified Consultant who has been given the status of Supervisor. All of our supervisors are seasoned professionals who work closely with Dr. Sheely to make sure that CITs receive quality guidance and help. Because all of your work is done within the RDI Online Learning Community, your supervisor may be from anywhere in the world.

### HOW DOES SUPERVISION WORK?

During the Family Consultation Program (FCP) Supervision, you will complete a series of 14 projects working directly with two families. During training, you will be introduced to the projects and how you will work with your supervisor. You will start each family at the beginning of the FCP and work your way through the program. After project 4 (assessment), the work with your families may not coincide with all of the trainee projects. The goal is that you stay a bit ahead in your learning of where your supervision family is working.

### SUPERVISION FEES

The supervision fee is \$2640 and is part of the Professional Training Course Part I. This fee assumes that a CIT will move along at a reasonable pace and that work will be satisfactorily completed. Please refer to the RDI® contract for a more detailed explanation of the CIT's responsibility if work must be redone.

### TWO REQUIRED FAMILIES

During supervision, a CIT is required to work with two families who have a child formally diagnosed with an Autism Spectrum Disorder. Both families must give permission for to share basic things about them in the report and to use video footage. Here is more on these two families:

- 1) *Supervision family:* This family will commit to be with a CIT through all 14 projects of the supervision process and will give access to allow a supervisor to look at the CIT's work with them on the system. Because of this requirement, special care should be given when choosing a Supervision Family. If this family discontinues working with RDI®, the CIT must restart supervision from the beginning with a new family and repay pay pro-rated fees. We strongly encourage choosing a stable, two-parent family where both partners are engaged and committed to the work.

- 2) *Case Study family*: The commitment level for this family is not as intense as with the primary family. Work with this family will begin from the beginning of the FCP but with no input from a supervisor or direct instruction from the projects. Working with this family gives an opportunity for a CIT to show what they can do with less supervision. One of the projects gives instructions for documenting the work with the case study family.



## STEP 5... PROFESSIONAL TRAINING PART II: ADVANCED SEMINAR

The Professional Training Part II: Advanced Seminar is the last training piece required for certification and focuses on a variety of professional topics including difficult cases, personal goal setting, ethical issues and marketing your business. CITs are eligible to register for the Advanced Seminar once they have completed project 4 of Professional Supervision.

The fee for the Advanced Seminar is \$2200. Reservations require you to contact our office with a 50% (\$1100 USD) non-refundable, non-transferable deposit with the balance due ten business days prior to the Advanced Seminar.



## FINISHING THE PROGRAM

### BECOMING CERTIFIED

When a CIT has completed project 14 and attended the Advanced Seminar he/she will be notified by the supervisor that they have passed. This will be followed up by a confirmation email from our offices and a Certificate of Certification signed by Dr. Gutstein and Dr. Sheely.

### INSURANCE

Once you are certified, you must maintain professional liability insurance. This is a requirement of RDIconnect™ and must be followed no matter where you live, including countries where the practice is not common. Because our offices and corporate headquarters are in the United States, we must follow sound liability practices for anyone using our name. We require you to send a proof of liability each year at the time of renewal.

### SETTING UP YOUR BUSINESS

While still a CIT, you will begin to plan what you will do to set up a private practice. Our community of consultants can help with many practical matters including fees, contracts, and marketing ideas.

When creating a business name, website or other marketing materials, you are encouraged to use the official RDIconnect™ name, images and logos associated with our branding as long as they include the copyright/trademark symbol (RDI™, RDIconnect™, RDI®) and as long as they do not violate legal standards (e.g. using our name as part of another business' name). No person may alter or edit any official RDIconnect™ logo. You may also use written material that is found in our books, public website or other public spaces maintained by RDIconnect™ as long as the material appropriately cites the author and contains a link to our official website, [www.RDIconnect.com](http://www.RDIconnect.com). ***For text or images found solely within the RDI® Learning Community, use is strictly prohibited without written consent from RDIconnect™.***



## RDICONNECT™ LEARNING COMMUNITY

The RDIconnect™ Learning Community is a rich online environment where those participating in all RDI® Programs find a place for support, education, networking, encouragement and recordkeeping. Professionals and clients alike are involved in a process of growth and discovery, obtaining peer-support from a worldwide community through video-conferencing, forums, chats and regular webinars.

All families working with a consultant or a Consultant-in-Training on any RDI™ program are required to have an account within the RDIconnect™ Learning Community. The subscription fee is \$50 month per Family Group, no matter how many members. Some professionals prefer to pay for this themselves and wrap the charge into their professional fees. All trainees receive a 'scholarship' every three months that can be given to new families for a 'free trial' on the system or to assist one needy family. Professionals have a presence in this community at no charge as long as they are working with families.



## RE-CERTIFICATION

Once a year consultants must apply for re-certification as outlined in the RDIconnect™ contract. This allows you to demonstrate that you are maintaining quality work and the latest mastery of the RDI® protocol. Two weeks before the anniversary of your certification date, you will receive an email with a form to apply for re-certification. To be approved for re-certification a consultant must:

- Complete the online form by your recertification date
- Earn 20 Continuing Education Credits (10 if you have been a consultant over 5 years)
- Pay the \$400 re-certification fee

Consultants complete this form and submit it to our offices a few weeks prior to the actual re-certification date in order to allow time for processing. Once we have all of the information we need, the work will be reviewed in order to have it done by the annual certification date.



## FAQ's

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### **HOW CAN I FUND MY TRAINING?**

Entering the RDI® Professional Certification Program represents a large financial commitment, similar to other educational endeavors. Though RDIconnect™ is not set up to receive any type of government financial aid for our programs, there are many ways to creatively secure the necessary finances. Many trainees have secured funding via grants and/or fellowships through private and governmental agencies and professional organizations. Some trainees make arrangements with employers who view helping cover costs as an investment in the future of their business. In some areas where there are very few consultants, existing ones have helped pay for trainee fees in order to get the professional help needed to grow the RDI® business in the area. Still others look to small business or personal loans to seed their new career path. Additionally we offer payment plans and often scholarships to participants of the Professional Training Course: Part I, which are awarded on a first come-first-serve basis.

### **MY DEGREE IS NOT IN PSYCHOLOGY, CAN I APPLY?**

RDI™ consultants represent a great deal of diversity and come from a wide range of disciplines. All are welcome to apply as long as you meet the pre-requisites.

### **WHEN WILL I HEAR BACK ABOUT MY APPLICATION?**

Applications typically take ***two weeks to process***.

### **I HAVE A CHILD ON THE SPECTRUM, WHY MUST I WORK WITH A CONSULTANT FIRST?**

Because our programs rely on rebuilding the early-guided relationship between parent and child, it is imperative that there is an outside perspective to guide you in this process. The assessment from a third party gives clues to obstacles that are not readily apparent to parents and can provide a roadmap to moving forward. No matter what level of education or professional accomplishments a parent might have, things change when it is your own child who needs help.

### **HOW DO I FIND A SUPERVISION FAMILY?**

RDIconnect™ does not assign these families to you; it is the trainee's responsibility to recruit them. Here are a few ideas:

- 1) Ask a consultant for a referral. Many consultants have a heavy workload and are happy to refer.
- 2) Find and build relationships with potential clients. Where would families with Autism hang out in your community? Where are their support groups, etc? Make your presence known, make friends and then boldly approach people. This is what you will have to do when you market yourself as a professional after certification, as well.
- 3) RDI® consultants can also provide ideas for how to find a family, so pop into the discussion boards and ask for help!

### **CAN I CHARGE MY SUPERVISION FAMILY?**

As a Consultant-in-Training you are functioning as an RDI® professional and we expect that you will receive professional fees for your services, which are real and valuable. It is typical that trainees charge a slightly reduced fee, but as a professional going into private practice, you will set your own fees and now is the time to begin thinking about this. Don't hesitate to ask our community of consultants for advice about these practical matters.

### **CAN I WORK WITH MORE THAN TWO FAMILIES?**

Once you get through the first few projects and begin to get comfortable with the material, you are welcome and encouraged to add more families to your practice, as long as you don't get ahead of your training. Any additional families will not be subject to supervision.

### **HOW LONG DOES IT TAKE TO BECOME CERTIFIED?**

Typically, the entire process can be completed in 18 months, depending on when you attend the trainings. Getting through the 14 supervision projects can realistically be done in 6-9 months, but it can also take much longer. Even if you are highly motivated, there are other factors at play including the commitment level of your families and their grasp of the material. You do not want to rush the process. If you feel like things are lagging, be sure and chat with your supervisor about this.